

Message Text

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SUBJECT: TDY ASSIGNMENT OF SECURITY OFFICER JAMES HOLT

1. MR. HOLT, A STATE DEPARTMENT SECURITY OFFICER ON
DETAIL TO USIA'S OFFICE OF SECURITY, WAS TEMPORARILY
ASSIGNED FROM JANUARY 17 TO MARCH 17, 1978, TO CONDUCT
SECURITY SURVEYS AND INSPECTIONS OF USIS AND VOA FACILI-
TIES IN THE FRG AND WEST BERLIN.

2. THE ASSIGNMENT, AS ORIGINALLY CONCEIVED, WAS EXPECTED
TO REQUIRE 90 DAYS TDY AND INVOLVE SURVEYS AND INSPEC-
TIONS IN SEVENTEEN CITIES AT NEARLY 20 SEPARATE INSTAL-
LATIONS. THE OBJECTIVES WERE TO COMPLETE AND UPDATE
USIS AND VOA COMPREHENSIVE SECURITY SURVEYS AND TO
RECOMMEND STEPS TO ASSURE A SAFEHAVEN INTEGRATED INTO
IMPROVED ACCESS CONTROL PROCEDURES AT EACH USIS AND VOA
SITE. THE SOLUTIONS COULD NOT INHIBIT NORMAL OPERATIONS.
THE TASK WAS COMPLEX AND DIFFICULT BECAUSE OF THE PUBLIC
NATURE OF THE FACILITIES AND BECAUSE MOST ARE SHARED
WITH NON U.S. SPONSORED OCCUPANTS. MOREOVER, THE
IMAGINATIVE SOLUTIONS ALSO HAD TO BE SOLD TO SKEPTICAL
STAFFS, PARTICULARLY AMERICAN OFFICERS, WHO ARE SENSITIVE
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TO THE POTENTIAL DETRIMENTAL PROGRAM EFFECT OF CUTTING
THEMSELVES OFF FROM THEIR CLIENTS.

3. MR. HOLT TACKLED HIS ASSIGNMENT WITH INTEREST AND
ENTHUSIASM AND RAPIDLY DEMONSTRATED TALENT, SKILL AND
STAMINA. HE QUICKLY FAMILIARIZED HIMSELF WITH THE
SITUATION, UTILIZED HIS TIME EFFECTIVELY AND COMPLETED

THE ASSIGNMENT IN LESS THAN 60 DAYS. HE VISITED FIFTEEN CITIES AND PREPARED ELEVEN SURVEY REPORTS ON 13 SEPARATE FACILITIES - AMERICA HOUSES MUNICH, STUTTGART, HAMBURG, HANNOVER, AND BERLIN; GAIS NUERNBERG, TUEBINGEN, AND HEIDELBERG; THE KENNEDY HOUSE KIEL; AND ALL THREE VOA RELAY SITES AND THE VOA CORRESPONDENTS' OFFICE IN MUNICH. HE ALSO INSPECTED AMERICA HOUSES COLOGNE AND FRANKFURT, USIS DUESSELDORF, RIAS BERLIN, AND USIS BONN.

4. THE COMPLETED SURVEYS ARE EXCELLENT: COMPLETE, DETAILED, WELL WRITTEN. THE RECOMMENDATIONS ARE ON TARGET. THE PROPOSED SOLUTIONS ARE ACCEPTABLE TO THE VARIOUS STAFFS AFFECTED. THE REPORTS TOTAL OVER 150 PAGES OF NARRATIVE AND EXHIBITS. THERE ARE ABOUT 90 RECOMMENDATIONS TO IMPROVE SECURITY AT THE INSTALLATIONS. AS A RESULT OF HIS WORK, THERE WILL BE A TIMELY IMPROVEMENT IN THE SECURITY POSTURE OF THE ICA AND VOA FACILITIES.

5. WE ARE GRATEFUL TO STATE:SY AND USIA IOM/S FOR HAVING MADE MR. HOLT AVAILABLE TO US. HE IS PERSONALLY TO BE COMMENDED FOR HIS EXCELLENT WORK, ADAPTABILITY, AND COOPERATION. HE USED HIS TIME WELL, INCLUDING WEEK-ENDS AND EVENINGS. THE RESULT OF HIS HARD WORK IS A TRULY PROFESSIONAL PRODUCT. HE IS TO BE HIGHLY UNCLASSIFIED

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